Juneau Chapter, Alaska Library Association  
Tuesday, 8/16/18, 5:30 PM, Mendenhall Valley Library  

Call to Order  
5:33 PM  

Roll  
Freya Anderson, Robert Barr, Shari Kitchin, Julie Niederhauser, Jenna Guenther, Tracy Swaim, David Cox, 
Daniel Cornwall  

Additions or Changes to the Agenda  
None  

Approval of the minutes (May 4, 2018)  
Tracy so moved, Julie seconded, no objections  

Conference Update - Budget and other issues  
Base budget should arrive from Patience the week of August 20. Freya has helped take over  
Programming. Mary Ghikas is executive director at ALA and she will join us. Kyle Courtney is a copyright  
expert and the founder of Copyright First Responders, which could be set up as an Alaskan program; he  
will join us for preconference, before Fair Use Week, and part of conference. Peter Bromberg from Salt  
Lake City Public Library System will do the keynote address and 2 sessions about utilizing improve,  
preferably right after lunch.  
Freya has contacted Heather Lende for Authors to Alaska, and will contact Raina Telgemeier.  
Sheryl Wittig will work on getting in touch with Joyce Valenza, who works with web tools and would be  
of interest to school librarians. OCLC will do a preconference, along with Ginny Jacobs, on cataloging.  
NNLM and Anchorage Medical Library are also working on a preconference. Patience has asked  
Museums and Archives to do a preconference for small libraries that may have museum or archival  
issues. Expenses beyond travel and housing should be minimal.  
Freya will put out call for proposals this week. The deadline should be the end of September.  
Lanyards will be color-coordinated to show whether each person has given permission to be  
photographed. Julie suggested also putting out a call for reviewers to evaluate the proposals.  
Tracy has been coordinating exhibits. Anchorage charged $300 early, $400 regular; nonprofits  
$50 early, $75 regular. Price for nonprofits should either be raised to cover food cost, or be table-only.  
Anchorage had 15 regular vendors and 10 nonprofit. Some nonprofits prefer to send unmanned tables,  
which will have a different price. Welcoming Reception and Vendors’ Reception could be combined, but  
we decided against it. Exhibitors’ reception will be on Friday March 1, 6-7:30. Tracy has heard that Wild  
Apricot is difficult to interface with; Stacy Glaser and Katie Fearer have access and can look into it.  
Julie Niederhauser came up with meal diagrams and shared with Breeze Inn (caterer), received  
quotes for plated versus buffet, and passed them to Robert. It’s probably too early to finalize, since the  
budget will be based on attendance, but conference tickets could be $250 per person for buffet and
$300 for plated. Breakfasts could all easily be buffets; lunches should not be buffet. Julie would like to work with whoever is in charge of decorations.

Katie was unable to find supplies or figures from Anchorage for registration. David signed Jonas Lamb up for photography. Julie suggested a screen that showed photos from the previous day. Aaron Elmore might be able to help with screen or photo setup.

Daniel went through the Centennial Hall website and contacted them, and was referred to contact different people. He is still looking to hear back about equipment and WiFi capabilities. Reports from previous conferences don’t much cover equipment or budget requirements or suggestions, but wants to suggest $3,200 to start. Robert has more information from the contract and will send it to Daniel. Daniel isn’t concerned about screens or laptops, but we may need to acquire more projectors. Daniel doesn’t think GCI will donate internet this year. Robert thinks Centennial Hall got a significant WiFi upgrade recently. Virtual Reality demonstration unit will also be available, preferably in the Exhibits Hall. For more of a tech petting zoo, Daniel would need more support – potentially OfficeMax?

Nontraditional vendors could also be invited – last conference, Kindred Post ran a shipping and mailing operation. Hearthside Books, Fudge Company, Alaska Brewing, etc.

Complaints from last conference were about rooms and finding sessions. We could use signs to point out where rooms are, or put signs next to each room with their complete schedules, or a large schedule sign by Registrations. Thursday Opening Reception and some pre-conferences will be at APK; everything else will be at Centennial Hall.

Robert announced the logo as finalized – they chose the neon-blue one.

Statewide issues for Face to Face

Two things Freya needs to check about: if we have any preferences for legislative priorities, or preferences for budget items. Julie oversees the Regional Conference Attendance Award, which has never gone up, and she proposes it be raised from $500 to $1,000. Tracy suggested adding a note about Fake News, perhaps as a legislative priority.

General library round robin

Postponed – next meeting should be in one month. Thursday September 13th, 5:30, Douglas Library.

Adjourn

6:36 PM

Minutes taken by Jenna Guenther