AkLA-J Membership Meeting, May 4, 2018

Fr. Andrew P. Kashevaroff Building, Classroom

Minutes taken by Katie Fearer

Call to Order / Members Present

5:03 PM – Sheryl Wittig, Robert Barr, Patience Frederiksen, Freya Anderson (Chair), Jenna Guenther, Daniel Cornwall (Web Coordinator), Julie Niederhauser, Tracy Swaim, David Cox (Treasurer), Anastasia Tarmann, Claire Imamura, Katie Fearer (Secretary)

Additions or Changes to the Agenda

The Chair called for additions or changes to the Agenda. No additions were proposed; however, item 3 on the Agenda was tabled and item 5 was removed.

Treasurer’s Report

David Cox reported that in order to change signatories on the Chapter’s accounts with Alaska USA Federal Credit Union, the bank requires a resolution removing the existing signatories and adding the new signatories.

RESOLUTION

Tracy Swaim moved that Ginny Jacobs and Caroline Hassler be removed as signatories, and that David Cox and Daniel Cornwall be added as signatories.

Julie Niederhauser seconded the motion.

All Members present voted in favor of the motion.

Conference Planning

Anchorage Conference Evaluation, Volunteers, and Speakers

The Members reviewed suggestions for future conferences made by evaluators of the 2018 Anchorage Conference, which are attached. Some of the comments noted by Members include:

- Some dissatisfaction with food and lack of coffee.
- Lack of programming in certain areas of librarianship, and overlapping programming in a single area.
- Positive feedback for Ryan Dowd, Jervette Ward, and Brendan Kiely.

Juneau Conference Survey

The Chair summarized the results of the Juneau Conference Survey, which asked AKLA members to submit ideas for 2019 Conference programs and to volunteer to help with the Conference. Thirty-seven people responded with responses divided about equally between public, school, and academic/other libraries.
Members discussed possible programming ideas, including:

- Digital preservation workshop or preconference.
- ½ day preconference on finding health information.
- Preconference on copy cataloging. During the discussion about a cataloging workshop, David Cox noted that the AILCA cataloging roundtable has not been very active recently, in part due to the existence of the ALC cataloging workgroup.

The Members also discussed organization of a Programming Committee and the need for a Committee Coordinator. Anastasia Tarmann volunteered to coordinate the Committee.

Robert and Freya stated that they would develop a basic framework for the Programming Committee to use in developing the program.

Robert mentioned management of the ILC grant. Patience and Freya responded that it has been handled.

Throughout the meeting, Members mentioned these additional ideas for the 2019 Conference:

- Robert noted that the 2018 Anchorage Conference included too many keynotes and that the keynote should be a topic that appeals to all. Patience indicated that someone like R. David Lankes would be a good keynote speaker.
- Freya indicated that survey respondents were mostly in favor of a single conference fee which would include breakfast, lunch, snacks and coffee.
- Freya indicated that an event with Juneau breweries and distilleries would probably be popular, and possibly yoga in the lecture hall, a tour of the Valley library with a swim following, and a tech petting zoo.
- Robert indicated that ALA would send a speaker for the Endnote.
- Robert has arranged for hotel blocks at Four Points ($170 per night) and Baranoff ($150 per night) and for Centennial Hall. The Conference is scheduled for February 28 to March 3.
- Freya indicated that some conference binders are available on the wiki portion of the AILCA website. Members may contact Freya if they need to arrange for access to the wiki.
- The APK will most likely be used during Conference, possibly for preconferences and the Opening Reception. JPL may be available for a small preconference.

Throughout the discussion, the Members clarified that Conference volunteers include the following:

- Freya Anderson and Robert Barr are co-Chairs.
- Julie Niederhauser is organizing catering.
- Jared, Sheryl and Anastasia are on the Programming Committee.
- Daniel and Freya are working on the Website.
- Shari Kitchin is interested in working on registration, but not coordinating it.
- Elise Tomlinson and Barbara Berg are organizing a silent auction.
- Amelia Jenkins is coordinating entertainment.
- Jonas Lamb is handling photography.
- David Cox is handling evaluation.
- Tracy Swaim is coordinating exhibitors.
Volunteers still needed include:

- Coordination of registration
- Tours
- Transportation (if needed)
- Store; however, Members proposed that only T-shirts be sold since the store generally takes a lot of work for little return. Members were generally in favor of selling T-shirts at the registration desk.

*Logo Options*

Freya presented four logo options for the Conference and discussion followed. Most Members preferred the gray, black and white design, but some also liked the design with “libraries” in pink/red and others mentioned a possible blue background. Patience reminded us all of the need for good color contrast for accessibility. Robert will arrange for additional drafts and circulate options for comment.

*Website*

Daniel and Freya, who are responsible for the Conference website, announced that it is now up.

*Future Meetings*

The Members discussed when to next meet, and how often to meet. Patience indicated that she would need to submit a Conference budget to A&LA over the summer. The Members agreed to meet next in mid to late August, but that work would continue before the next meeting. Following that, meetings will most likely occur monthly, and probably more often as Conference nears. Most Members were amenable to meeting on First Fridays. The idea of a Doodle to select meeting times and places was also discussed.

*Adjourn*

6:10 pm

Katie Fearer, Secretary