SPECIAL LIBRARIES ROUNDTABLE MEETING Minutes
Monday, May 20, 2019

1. Call to Order at 3:02 PM by Rosemary
Present: Rosemary, Freya, Tracy, Jolene, Gwen, Sarah

2. Request a volunteer to take minutes
Tracy volunteered

3. Introductions were made

4. Additions to and Approval of Agenda
   Added to agenda: Approve Minutes
   Motion to approve minutes from AkLA 2019 conference. Freya/Tracy Unanimous

5. Unfinished Business
   Proposal to add archivists to our roundtable:
   Discussion:
   • Change in dues structure
   • We would change the name and modify the description
   • Concern: Might not be able to get professional level training; however, professionals can help teach paraprofessional archivists
   • Opportunity: Be active in conference planning; larger conference PNLA is opportunity
   • We could ask for grants to bring someone up; or webinar
   • Gov Docs meeting at PNLA/AkLA? Would be of interest to some
   • Airplane flew through…😊
   • Anything is better than what is happening now!
   • Just having meetings using AkLA’s Zoom is a good thing.
   • Contacted Alaska Archivists; they will meet next week. Let them know.
   • AK Archivists use AkLA group meetings quarterly …could we have a joint meeting?
   • So much overlap in staffing in special and archives
   • As libraries grow and change and find archives we need a presence.
   • May be motivation to join AkLA or small museums and community groups.
   Motion: Add archivists to our title and description as detailed in the previous minutes with one title error corrected. Freya/Jolene Unanimous

Alaskana awards
• Special and Archivist should be perfect to identify and vet Alaskana Award materials.
• We all should identify titles
• When will it be given in 2020 march or august?
• Is there variations such as nonfiction, fiction…?
• Is there an official committee?
• Jim Simard and Teressa Williams would love more people to help
• Freya and Sarah will research process and who to contact.

2020 AkLA/PNLA joint conference
• Been to archivists’ conference: SAA, Huge!
• Outreach as a topic
• Detailing specific resources as well as general
• SAA does not apply to smaller institutions; how can we?
• Archives on a Budget
• Archives, Not you main focus…
• Vendors teach a class
• Can start the conversation now about possible vendors, and Tracy or Jodi at ALN can make preliminary connections; ALN may be able to negotiate discounts
• Vendors can bring goodies to give away 😊
• Topics from AK Archives: digitization demos bring something to be digitized (maybe room in Exhibit Hall)
• Copyright in Special Collections; Speaker was great
• Former professors to do class, expensive? Pay Travel?
• Archives when we can? Maybe we can ask Ak archives group
• Vilda, microcollections, ask Anjuli…? Bring some images… Welcome to Vilda walk through
• Revise the microcollections idea
• Stevens Collection; part of a panel about constituent collection confidential rules
• Records management for local government? Ask Karen Gray. Survey people; digital intensive as an example; panel with doers
• Local government re Agreement; Collection Policy for local government documents; people dump boxes; not mindful collecting; simple retention schedules; challenge at university and other institutions; don’t include SS #; perspectives; collection agreements your own and contracted

6. New Business
• Join AkLA here: https://akla.org/join/

7. Announcements
• Sarah in cooperation with museum meeting in June.

8. Adjourn 4:00 PM
Motion to adjourn at 4:00 PM Tracy/Gwen Unanimous